



Conflict of Interest Policy

Friends of Deighton Gates

(Deighton Gates Primary School PTA)

Registered Charity Number: 1100640

Adapted from ParentKind: [PTA constitution & model policies](#) | [Parentkind](#)

Introduction

This policy sets out the principles for Conflict of Interest within Deighton Gates Primary School PTA. It is relevant to all within the association and is endorsed by the committee of Deighton Gates Primary School PTA. It will be reviewed annually to ensure that it remains appropriate to the Organisation and its volunteers needs.

As Committee Members and Trustees of Deighton Gates Primary School PTA we understand it is our duty to make decisions that are in the best interests of the parent teacher association (PTA). We know that where any of us hold a personal or other interest, this will stop us from achieving this duty and acting in the best interest of our PTA.

Applicability

This applies to every elected members of the Deighton Gates Primary School PTA committee.

Our PTA takes the following steps to identify and deal with any conflicts of interest:

- We make all new committee members aware of this policy
- We ask all committee members to declare any conflict of interest
 - 1) When they are appointed
 - 2) Whenever a committee member becomes aware of a possible conflict of interest
- Any committee member with an identified conflict of interest is asked to withdraw from any vote on that issue and to re-iterate their interest before any involvement in discussions on that issue (and withdraw from the discussion if deemed appropriate by the remaining members of the committee).
- Where conflicts of interest arise we will detail in the minutes of the meeting how this has been addressed.
- All parents and staff across the school are invited to be involved within the PTA therefore no one part of the school should be overly-represented.
- Where decisions made may favour one year group, subject area or particular aspect of the school over others we will ensure we have consulted with members present at meetings and over time aim ensure that all aspects of the school will benefit equally.

This policy will be reviewed annually by the Deighton Gates Primary School PTA committee prior to the AGM.

Useful Links

<https://www.parentkind.org.uk/Info-sheets/Conflicts-of-interest>