



Welcome to Reception! 2024 – 2025

Home time:

As you are aware, safeguarding is paramount in school and therefore we do need to be able to identify who will be collecting your child at the end of the school day.

Please can all parents/ carers fill in the slip below to let us know who will be collecting your child each day. This will avoid any confusion and enable us to speed up the letting out process, as I'm sure you will be eager to see your children at the end of the day! Please can you notify us of any changes in the future and we will amend your child's slip accordingly.

For safeguarding and ease, we split the class into two halves at home time and let the children out of two doors, manned by myself and one of the teaching assistants.

If your child's surname starts with A-L, they will be leaving the classroom door next to the climbing frame.

If your child's surname starts with M-Z, they will be leaving the classroom via the first cloakroom, near the front outdoor area.

All children will enter school via the same door on a morning. Please fill in the slip below and return to Miss Rhodes **ASAP**. To keep us updated with any changes throughout the year, just drop us an email to

staff@deightongates.leeds.sch.uk

Name of child: _____

Day of the week:	Name and relation of person collecting:
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

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staff@deightongates.leeds.sch.uk